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# Tips on filing legal documents for persons helping themselves

If you are using free legal forms to take care of a legal issue yourself. Here are the rules you need to follow when filing legal documents.

You have to file legal documents with the court either in person or by fax.

Exception: Small claims court does not allow you to fax a legal document to them. You have to do it in person.

**This document** is from the Kansas Courts and tells you the rules about filing documents yourself. You can read other court rules [here](#).



Last updated on July 15, 2025.

[Legal Self-Help](#)

[filing legal documents self help document filing](#)

Files

[Rule 119.pdf](#)

Print

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NEWS

News & publications

The news about recent activities for needed peoples.

[More News](#)

5 Aug 2025



**STEP 1: ASK FOR THE FINANCIAL ASSISTANCE POLICY (FAP)**

- FAP explains
  - Who qualifies
  - What help is available
  - How to apply
- Hospital **MUST** give FAP information to you for free

**Pause (k) n't wait — ask as soon as you get a bill**

The infographic includes a photograph of a person with curly hair sitting in a wheelchair at a desk, talking to a staff member behind a counter in a hospital setting.

Charity Care: A Guide to Relief of Medical Debt

Kansas Legal Services offers you some guidance if you have medical debt...

[Continue Reading about Charity Care: A Guide to Relief of Medical Debt](#)

17 Jul 2025



## Job Opportunities at Kansas Legal Services

Kansas Legal Services has no job openings at this time.

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