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Job Opportunities at Kansas Legal Services



ATTORNEY - HAYS

Kansas Legal Services - Hays seeks a Kansas-licensed attorney to practice general poverty law representing low income Kansans. Casework will focus on solving civil legal problems that will increase the social and economic stability of the individual. Focus practice areas will include family, elder and housing law as well as work with victims of crime. The office serves Saline and surrounding counties.

KLS offers a professional and friendly work environment with integrity as our guiding principle. We are an equal opportunity employer with recruitment efforts focused on ensuring a diverse workforce.

The qualified candidate must have the following: a Kansas law license; excellent written and oral communication skills; and a desire and commitment to assist in the delivery of high-quality legal assistance to low-income people. Recent law school graduates preparing to take the bar exam are encouraged to apply.

Excellent paid employee benefits include: 13 paid holidays, extensive sick/vacation time, health and life insurance, long term disability insurance, paid medical leave, malpractice insurance, bar dues, and CLE.

KLS is a qualifying employer for Public Service Loan Forgiveness and eligible to apply for loan repayment assistance through Legal Service Corporation's Loan Repayment Assistance Program.

Minimum salary for this position is \$65,000/year with adjustments made based on experience.

Email a resume, cover letter, and three professional references to:

- Candace Bridgess, Managing Attorney at bridgessc@klsinc.org

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ATTORNEY - MANHATTAN

Kansas Legal Services - Manhattan seeks a Kansas-licensed attorney to practice general poverty law representing low income Kansans. Casework will focus on solving civil legal problems that will increase the social and economic stability of the individual. Focus practice areas will include family, elder and housing law as well as work with victims of crime. The office serves Riley, Pottawatomie, Geary and Clay Counties.

KLS offers a professional and friendly work environment with integrity as our guiding principle. We are an equal opportunity employer with recruitment efforts focused on ensuring a diverse workforce.

The qualified candidate must have the following: a Kansas law license; excellent written and oral communication skills; and a desire and commitment to assist in the delivery of high-quality legal assistance to low-income people. Recent law school graduates preparing to take the bar exam are encouraged to apply.

Excellent paid employee benefits include: 13 paid holidays, health and life insurance, long term disability insurance, paid medical leave, malpractice insurance, bar dues, and CLE.

KLS is a qualifying employer for Public Service Loan Forgiveness and eligible to apply for loan repayment assistance through Legal Service Corporation's Loan Repayment Assistance Program.

Minimum salary for this position is \$60,000/year with adjustments made based on experience.

Email a resume, cover letter, and three professional references to:

- Corinne Petrik, Managing Attorney at petrikc@klsinc.org

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ATTORNEY - PITTSBURG

Kansas Legal Services - Pittsburg seeks a Kansas-licensed attorney to practice general poverty law representing low income Kansans. Casework will focus on solving civil legal problems that will increase the social and economic stability of the individual. Focus practice areas will include family, elder and housing law as well as work with victims of crime. The office serves Allen, Bourbon, Cherokee, Crawford, Labette, Montgomery, Neosho, Wilson and Woodson Counties.

KLS offers a professional and friendly work environment with integrity as our guiding principle. We are an equal opportunity employer with recruitment efforts focused on ensuring a diverse workforce.

The qualified candidate must have the following: a Kansas law license; excellent written and oral communication skills; and a desire and commitment to assist in the delivery of high-quality legal assistance to low-income people. Recent law school graduates preparing to take the bar exam are encouraged to apply.

Excellent paid employee benefits include: 13 paid holidays, extensive sick and vacation time, health and life insurance, long term disability insurance, paid medical leave, malpractice insurance, bar dues, CLE and paid parking.

KLS is a qualifying employer for Public Service Loan Forgiveness and eligible to apply for loan repayment assistance through Legal Service Corporation's Loan Repayment Assistance Program.

Minimum salary for this position is \$65,000/year with adjustments made based on experience.

Email a resume and three professional references to:

- Dennis Depew, Managing Attorney depewd@klsinc.org

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ATTORNEY - SALINA

Kansas Legal Services - Salina seeks a Kansas-licensed attorney to practice general poverty law representing low income Kansans. Casework will focus on solving civil legal problems that will increase the social and economic stability of the individual. Focus practice areas will include family, elder and housing law as well as work with victims of crime. The office serves Saline and surrounding counties.

KLS offers a professional and friendly work environment with integrity as our guiding principle. We are an equal opportunity employer with recruitment efforts focused on ensuring a diverse workforce.

The qualified candidate must have the following: a Kansas law license; excellent written and oral communication skills; and a desire and commitment to assist in the delivery of high-quality legal assistance to low-income people. Recent law school graduates preparing to take the bar exam are encouraged to apply.

Excellent paid employee benefits include: 13 paid holidays, extensive sick/vacation time, health and life insurance, long term disability insurance, paid medical leave, malpractice insurance, bar dues, and CLE.

KLS is a qualifying employer for Public Service Loan Forgiveness and eligible to apply for loan repayment assistance through Legal Service Corporation's Loan Repayment Assistance Program.

Minimum salary for this position is \$65,000/year with adjustments made based on experience.

Email a resume, cover letter, and three professional references to:

- Candace Bridgess, Managing Attorney at bridgessc@klsinc.org

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ATTORNEY - WICHITA

Kansas Legal Services - Wichita seeks a Kansas-licensed staff attorney to practice general poverty law representing low income Kansans. Casework will focus on solving civil, legal problems that will increase the social and economic stability of the individual. Focus practice areas will include general civil law. The office serves Sedgwick and surrounding counties.

KLS offers a professional and friendly work environment with integrity as our guiding principle. We are an equal opportunity employer with recruitment efforts focused on ensuring a diverse workforce.

The qualified candidate must have the following: a Kansas law license; excellent written and oral communication skills; and a desire and commitment to assist in the delivery of high-quality legal assistance to low-income people. Recent law school graduates preparing to take the bar exam are encouraged to apply.

Excellent paid employee benefits include: 13 paid holidays, extensive sick/vacation time, health, dental and life insurance, long term disability insurance, paid medical leave, malpractice insurance, bar dues, CLE and paid parking.

KLS is a qualifying employer for Public Service Loan Forgiveness; and eligible to apply for loan repayment assistance through Legal Service Corporation's Loan Repayment Assistance Program.

Minimum salary for this position is \$60,000/year with adjustments made based on experience.

Email a resume and three professional references to:

- Rhonda Sullivan, Managing Attorney, sullivanr@klsinc.org

PARALEGAL - WICHITA

Kansas Legal Services - Wichita seeks a full-time paralegal to practice general poverty law and assist with the representation of low to moderate income Kansans. Casework will focus on solving civil legal problems that will increase the social and economic stability of the individual. Practice areas include family law, expungements, civil and family law as well as other legal areas that need resolution.

Formal training and/or certificate preferred but not required. Must be self-motivated, detail oriented and enjoy working in a fast-paced office.

KLS offers a professional and friendly work environment with integrity as our guiding principle. We are an equal opportunity employer with recruitment efforts focused on ensuring a diverse workforce. Spanish, bilingual is preferred but is not a requirement for this job.

Excellent paid employee benefits include: 13 paid holidays, health, life, and disability, extensive paid sick/vacation time and paid family leave.

Minimum salary for this position is \$13.00/hour with adjustments made based on experience.

Email a resume and three professional references to:

- Rhonda Sullivan at sullivanr@klsinc.org

PARALEGAL

Kansas Legal Services seeks a full-time paralegal to work in our medical legal partnership in the Kansas City area. College degree or formal paralegal training preferred. Must be self-motivated, detail oriented and enjoy working in a fast-paced office.

KLS offers a professional and friendly work environment with integrity as our guiding principle. We are an equal opportunity employer with recruitment efforts focused on ensuring a diverse workforce. Spanish, bilingual is a must.

Excellent paid employee benefits include: 13 paid holidays, health, life, and disability, extensive paid sick/vacation time and paid family leave.

Minimum salary for this position is \$15.00/hour with adjustments made based on experience.

Email a resume and three professional references to:

- Kim Sharitz at sharitzk@klsinc.org

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SECRETARY - HAYS

Kansas Legal Services - Hays seeks a full time secretary in our Hays office. Duties include: greeting clients, answering and routing phones, clerical tasks including typing legal documents, along with other front desk duties. Strong organizational skills and basic computer skills required. Must be self-motivated, detail oriented and enjoy working in a fast-paced office.

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Excellent paid employee benefits include: 13 paid holidays, health, dental, life, and disability, extensive paid sick/vacation time and paid family leave.

Email a resume and three professional references to:

- Candace Bridgess, Managing Attorney at bridgessc@klsinc.org

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