

# Kansas Legal Services

A non-profit law firm and community education organization helping low and moderate income people in Kansas



[www.kansaslegalservices.org](http://www.kansaslegalservices.org)

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## Tips on filing legal documents for persons helping themselves

If you are using free legal forms to take care of a legal issue yourself. Here are the rules you need to follow when filing legal documents.

You have to file legal documents with the court either in person or by fax.

Exception: Small claims court does not allow you to fax a legal document to them. You have to do it in person.

**This document** is from the Kansas Courts and tells you the rules about filing documents yourself.



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