

# Kansas Legal Services

A non-profit law firm and community education organization helping low and moderate income people in Kansas

[www.kansaslegalservices.org](http://www.kansaslegalservices.org)

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## Free Legal Forms

Kansas Legal Services provides forms as a service to low income Kansans. Forms are easy to use and interactive.

They will ask you easy-to-answer questions and will auto fill documents you need for filing or responding to legal actions in Kansas district courts based on your answers

Please note, it is always wise to talk to a lawyer before proceeding in a court case on your own. Please read our important warning.

**Live Chat** is right here

Find **Live Chat** in the righthand corner of this page **if you need help filling out your form.** Please note: **Live Chat** does not provide legal advice.

Can't see the button? Enable pop-ups and update your browser then try again!

If you have questions about how to complete the forms when using the interactive interview, you can use our **LIVE CHAT** option. Just click on the icon in the bottom righthand corner of this page.

**Live Chat** is generally available Monday through Friday from 8:30 a.m. to 4:30 p.m. You can leave a message if **Live Chat** is not available. You will receive a reply by email within two business days.

## **What you need to use these forms**

ADOBE FLASH PLAYER:

- In order to use this program to make free legal documents, you will need Adobe Flash player.
- This is very standard software that you can download **free**. **Click here to download.**
- If you aren't sure if you have it already, try to download it. The program will let you know if you have the software already.

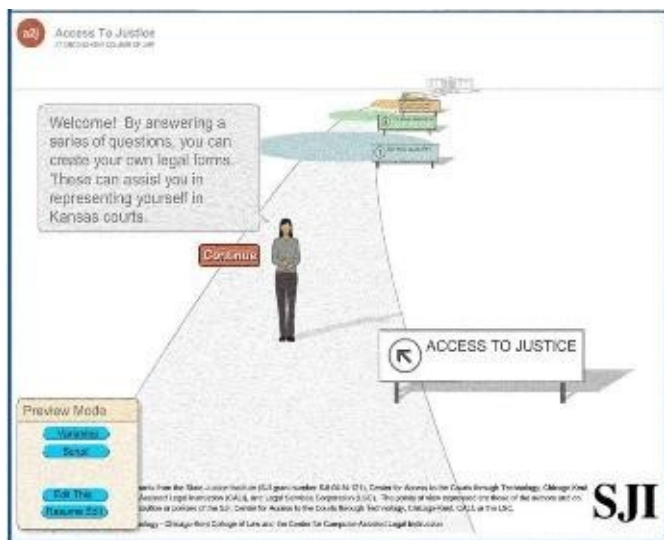
## WORD PROCESSING PROGRAM:

- The interactive court forms download for printing in Rich Text Format (.rtf), which can be opened in any word processing program, such as Microsoft Word.
- If you do not have a word processing program, you can [download WordViewer here for free](#) so that you can be sure that your document is easy to read.
- Make sure your computer chooses a word processing program to download the documents or you may get errors or "gibberish."

## NOTE TO USERS OF CHROME and FIREFOX:

- The backspace button does not work to delete or modify answers in these interactive interviews.
- You must use arrows or your mouse to highlight the information you need to change. Then use the delete key to remove letters, before you can change information. This problem is not experienced in Explorer.

For more help with these free legal forms, visit our [Frequently Asked Questions](#).



## FORMS

Forms are listed below by **category**.

**[Read our Tips for filing legal documents for persons doing it themselves](#)**

### [Family Law/Divorce](#)

- Check out our [All about Kansas divorce page](#).

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**PLEASE NOTE:** When filling out the divorce online forms, make sure all your dates are filled in and valid. Your document may not work without the complete dates.

If you can't get your document, go back and check that the dates are in a valid format and try again.

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## Divorce Forms

- **Divorce (no minor children)** Kansas Legal Services
- **Divorce (with minor children)** Kansas Legal Services
- **Child Support Worksheet**
  - Use this Kansas Legal Services interactive form when the combined income of both parents is *less* than \$50,000.
- **Child Support Calculator** from [childsupporttools.com](http://childsupporttools.com), a fee is involved.
  - Use this resource where Mom and Dad incomes is *more* than \$50,000 combined, for multiple family adjustments (stepchildren, etc.), for Interstate Pay Differential Adjustments (where parents live in different states); for Automatic Income Tax adjustment calculation.
- **Request to Waive Filing Fee** Kansas Legal Services
- **Parenting Plan**

## Child Support/Parenting Time

- Check out our **child support page** and also our **Frequently Asked Questions** about Child Support.

## Child Support Forms

- **Child Support Worksheet**
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- **INSTRUCTIONS FOR PRO SE MOTION TO ESTABLISH PARENTING TIME**
  - This instruction sheet will help you get a hearing to establish parenting time in your case.
  - A hearing cannot be held until your motion has been filed and all the steps have been completed.
- **INSTRUCTIONS FOR PRO SE MOTION TO ENFORCE PARENTING TIME**
  - This instruction sheet will help you get a hearing to enforce the court-ordered parenting time that has been set in your case.
  - A hearing cannot be held until your motion has been filed and all the steps have been

completed.

- **INSTRUCTIONS FOR PRO SE MOTION TO MODIFY PARENTING TIME**
  - This instruction sheet will help you get a hearing to modify the court-ordered parenting time that has been set in your case.
  - A hearing cannot be held until your motion has been filed and all of the steps have been completed.
- **Modification of Child Support motion** (Kansas Legal Services Interactive interview form)
  - Requires that you have completed a Child Support Worksheet **BEFORE** you begin the interview.
  - IF you have already filed a motion for modification of child support without using our interview form and *need a final order*, those forms are available **HERE**.
- **Child Support Worksheet** and **Domestic Relations Affidavit**
  - Use the child support calculator and the Kansas Judicial Branch worksheet when the combined income of both parents *is \$50,000 or more*.
- **Request to Waive Filing Fees** Kansas Legal Services
- **A Kansas plan to help with back child support!** The State of Kansas has a savings plan to help persons offset child support overdue amounts.

## **Address Change**

If your address changes, you need to let the Court, your attorney(s) and any parties involved in your case know the new address. Here is a form you can use to do that.

- **Change of Address Form** Fill this out, make copies and send it to everyone who should know, that you have changed your address.

## **Name Change**

### **Name Change Forms**

- **Affidavit and order for name change** Kansas Judicial Council
- **Adult Name Change in Kansas** Kansas Legal Services
- **Request to Waive Filing Fees** Kansas Legal Services

## **Paternity Action**

- Check out our **Kansas Paternity Action** page with helpful information for parents who are unmarried and need court orders to establish parenting time, custody and child support.
- Use these forms to file a paternity action.
- Step-by-step instructions are a part of the forms when you complete them.

### **Paternity Forms**

- **Form to File Paternity Action**
- **Reply to Paternity Action**
- **Final Orders in Paternity Action**

## **Identity theft**

- Check out our **Identity Theft** page.
- **Protect yourself from identity theft** -- from the Kansas Attorney General's website, this information will give you helpful tips.

## **Identity Theft Forms**

- **Letter to Creditor - Identity Theft**
  - This form is for responding to someone collecting a bill that is in your name, but that you did not authorize.
  - You will need a copy of the bill in hand when you start the interview.
  - This might be a credit card statement you received that contains charges you didn't make or authorize. It can be any situation where your credit or identity was used without your permission.
- **Credit Report Dispute Letter**
  - Follow the link in this form to complete an interactive online interview that will allow you to create a letter to send to the credit bureau to give notice of this error.
  - IF you are seeking investigation and removal from your credit report of items that are the result of identity theft, you will need a copy of your credit report in hand when you start the interview.
- **Letter to Debt Collector – Identity Theft**
  - When a debt collector is trying to collect a bill that is in your name but you did not authorize, you will need a copy of their letter in hand when you start the interview.

## **Code for Care of Children**

### **Code for Care of Children Forms**

- **Motion for Interested Party Status** (Kansas Legal Services)
- **Preliminary Matters,**  
**Commencement of CINC Action,**  
**Adjudicatory Procedure,**  
**Dispositional Procedure,**  
**Post-Dispositional Procedures,**  
**Termination of Parental Rights,**  
**Appeals,**  
**Indian Child Welfare Act Forms** (Kansas Judicial Council)
- **Request to Waive Filing Fee** (Kansas Legal Services)

## **Expungement of Records**

### **Expungement Form**

- **Expungement of Criminal Records**
- **Request to Waive Filing Fee** Kansas Legal Services

## **Federal Income Tax**

- File your 2017 federal and state income taxes for free -- **click here.**

## **Guardian/Conservator**

### **Guardian/Conservator Forms**

- **Instructions, Petition, and Order Terminating an Adult Guardianship** (MS Word Document) Kansas Legal Services
- **Guardian's Annual Report and Conservator's Annual Accounting** Kansas Judicial Council
- **Request to Waive Filing Fee** Kansas Legal Services

## **Protection Orders**

- The information on the website of the **Kansas Coalition against Sexual and Domestic Violence** KCSDV website will provide you with must-know information about Kansas protection orders.
  - They explain important safety considerations, necessary qualifications, court processes, possible relief, resources and other considerations that you should think about before seeking protection orders.
- Do You Need a Protection from Abuse Order?
- Las órdenes de protección
- Click here to go to the Kansas Coalition against Sexual and Domestic Violence (KCSDV) website.

### **Protection Order Forms**

- **Protection from Abuse form** (Kansas Judicial Council)
- **Protection from Stalking or Sexual Assault form** (Kansas Judicial Council)

## **Small Claims Court**

### **Small Claims Court Forms**

- **Small claims information** Kansas Judicial Branch
- **Petition, summons, and defendant's claim** Kansas Judicial Council
- **Request to Waive Filing Fee** Kansas Legal Services

## **State Income Tax**

- File state income taxes for free with Kansas E-File
- Learn how to file for Kansas Homestead Tax online.
  - **NOTE:** The Kansas Legislature changed the law so that renters are no longer eligible for a Homestead Tax refund.

## **Suspended Driver's License in Kansas**

If your driver's license is suspended, you may be able to apply for a restricted license in Kansas.

- **Go here** to read more and see if you are eligible to request the restricted license.
- Kansas Legal Services offers an interactive interview to assist Kansans with suspended driver's licenses who want to write a letter to request a restricted license. The law helping those with suspended licenses went into effect July 1, 2013.

### **Request for Restricted License Form**

- **Request for Restricted License**

## **Authorization Forms**

### **Authorization Forms**

- **Employment Authorization Form**
  - **Authorization Form for the Release of Educational Records**
  - **Authorization for Department for Children and Family Services**
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## **Learn more about interactive forms**

To learn more about the interactive project and what to expect when you use the interactive court forms, visit our Free Legal Forms **Frequently Asked Questions**. We are continually adding new forms, so please check back if you do not find what you are looking for.

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## **For more information about SELF-REPRESENTATION:**




- Please visit the **Kansas Judicial Branch self-help website**.
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## **DONATE TODAY!**

If you find these free legal forms helpful, please consider making a donation to Kansas Legal Services. Donations will ensure continued availability and help to create additional free legal forms. Click on the "Donate" button at the bottom of this page.

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These forms are not for commercial use and charging for use of the forms in any way is prohibited.

-  [2-11-18 INSTRUCTIONS FOR PRO SE MOTION TO ENFORCE PARENTING TIME\\_0.pdf](#)
  -  [2-18 INSTRUCTIONS FOR PRO SE MOTION TO MODIFY PARENTING TIME.pdf](#)
  -  [Notice of Change of Address.pdf](#)
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<http://www.kansaslegalservices.org/node/785/free-legal-forms>

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