

Kansas Legal Services

A non-profit law firm and community education organization helping low and moderate income people in Kansas



www.kansaslegalservices.org

Free Legal Forms FAQ

Why can't I see the interview?

I keep getting an Error Message: i.e., There is a problem. Could not find question. Unable to proceed.

Macromedia Shockwave Player (Flash) MUST be installed on the computer you are using in order to view the interviews. If Flash is not installed, you will get an error message at the beginning of your interview indicating there is a problem.

If you are using your own computer it's safe, easy to install, and free. To download the latest version of Flash, go to: [Adobe Macromedia Shockwave Player \(Flash\)](#) and click "Install Now".

If you are using a public computer, check with the organization to find out if Macromedia Shockwave Player (Flash) is installed. Note: Flash only needs to be downloaded the first time you use the program.

What are Interactive Court Forms?

The interactive court forms are designed to help low income Kansans representing themselves in court complete the forms they need easily and accurately online.

What should I expect?

You will answer questions in an interview format and your answers will be used to fill in Kansas court approved forms relevant to your court case. Once you click the link to the form you need, you will be taken to our partnering site, Lawhelp Interactive, to complete the interview for the interactive forms. At the end of the interview, you will “submit” your answers, wait for your documents to be assembled, and then download your documents for printing.

Instructions about what to do next will be included in your printed form packet.

Who can use this program?

This program is designed for low income Kansans, or advocates assisting them, who are representing themselves in a non-criminal or civil court case.

What do I need to get started?

First, select the type of forms needed for your legal situation. Each section will provide you with a list of information you will need to complete the interview and corresponding court forms.

Do I need a specific browser or search engine to access the interactive forms?

No, the interactive forms work on any browser, but Internet Explorer 9 works the best. You also need to have Flash player installed. You may want to check for the latest version of the browser by visiting their website.

What software is needed to download and print the forms?

The interactive court forms download for printing in any word processing program. Make sure when downloading the documents your computer chooses a word processing program (i.e., Microsoft Word) to download the documents and therefore avoid getting nonsense or "gibberish".

What should I expect when I begin this program?

You will be asked to agree to certain conditions about the use of this program in order to begin using Lawhelp Interactive. You have the option to Sign up – saving a name and password. This will allow you to save your answers and return later. It will also save your answers to use in later forms. For example, if you save your answers for a divorce petition, you will not have to reenter that information for a divorce decree.

You will choose self helper as the account type. You may enter your email, if you wish to email the documents. This can allow you to save them if you are using a public access computer.

You will not be contacted by email. None of this information is available to or accessible by any court personnel, the opposing party or staff of Kansas Legal Services.

How much does it cost?

There is no cost for using this program, only your time. However, please note there are fees for filing most court documents. The instructions will include fee information or you can contact your local Court Clerk's Office for more details.

How do a return to an interview that I didn't complete the first time?

You must register as a user and save your answers, in order to return to them. [Here are instructions](#) for you to follow when you want to return to the interview you started, but didn't complete.

How do I find the document I created with this online interview?

[These instructions](#) will guide you through locating the document, if you used the Get Document button and saved the form on your computer.

What should I know about representing myself in court?

When you represent yourself in court you are held to the same standards as an attorney. Your preparation, paperwork, and your conduct at all hearings must comply with court rules and orders. You should, if possible, talk to a lawyer about your legal issues before filing any legal paperwork.

Even if you do not hire a lawyer to appear in your case, a lawyer can give you information about your rights.

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<http://www.kansaslegalservices.org/node/787/free-legal-forms-faq>

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